

Bayswater Primary School Board

Meeting 7 - 2020

Vision: To develop successful students

Purpose

- The Board **takes part in** business planning, reviewing policies, performance and forming code of conduct for students.
- The Board **promotes** the school in the community.
- The Board **determines** school dress code in consultation with students, parents and staff.
- The Board **approves** contribution and charges and sponsorship arrangements.
- The Board **provides advice** on special religious education.

Date 6:00-7:00pm, Wednesday 2 December 2020, Library

Attendees

Parents	Staff	Community
Helen Forte (Chair)	Craig Skinner	Dan Bull
Alison Gullick	Teryl Graham	Dr Susan Main
Ben Doyle	Dave Dique (apology)	
Leanne Frisina	Nerina Patroni	
Laurie Ball	Margaret Wilson	
	Marise Fitzmaurice (guest)	

Agenda

Item	Description	Who	Discussion	Actions/Decisions
1	Open	Helen		
2	Confirm minutes from previous meeting and action log	Helen	Action 6.1: Craig to discuss P&C Voluntary Contributions and existing P&C funds in support of school priorities with P&C Executive and report back to next meeting. Action closed - Craig advised that the PandC agreed to fund Solar panels (\$29,000),	Minutes accepted without amendment.

			<p>undercover area audio (\$16,000) and classroom furniture (\$10,000).</p> <p>Action 6.2: Craig to email draft vision statements to staff and Board members to vote. CLOSED</p>	
3	Draft Budget 2021	Marise	<p>Marise presented the draft budget for 2021 based on student numbers of 429. It was noted that approximately 50% of revenue is generated through school fundraising activities, sponsorship/donation, facility hire and voluntary contributions.</p>	The Board noted the draft budget.
4	Principal's Report	Craig	<p>Craig presented his report highlighting achievements for 2020 and focus for 2021, including:</p> <ul style="list-style-type: none"> • Recognition for staff and their contribution and professionalism throughout the year especially when dealing with the impacts of COVID 19. • Stronger focus on STEM in 2021 as literacy and numeracy results have improved. • Split classes across all year groups in 2021 • Families leaving at the end of the year will be asked to complete an exit survey • Discussed funding opportunities with local member, including more permanent accommodation options at the school given potential growth in housing and student numbers. 	Noted.
5	Update on positive behaviour management	Craig	<p>Craig advised that overall staff feel the positive behaviour management approach is working well and the data collected this year supports this. Although it is hard to compare to previous years given data gaps.</p> <p>Opportunities for improvement have been identified including capturing more on positive behaviour.</p>	Noted.

6	Board meeting schedule 2021	Helen	<p>The Board endorsed the meeting dates for 2021: Term 1: week 4 (24/2) and week 8 (24/3) Term 2: week 8 (9/6) Term 3: week 8 - open night (8/9) Term 4: week 4 (3/11) and week 8 (1/12)</p> <p>It was noted that open night should be utilised to generate interest in the Board given current tenure of members.</p>	Approved Board meeting dates for 2021.
7	Booklist 2021	Craig	Craig advised of that the booklist for year 5 students will remain at \$132 as previously endorsed by the Board.	Noted
8	Next Meeting – 24 February 2021	Helen		