

Bayswater Primary School Board

Meeting 3: 9 June 2021

*Inspiring every student to be responsible, respectful and resilient life-long learners,
who engage in and contribute to their world.*

Purpose

- The Board **takes part in** business planning, reviewing policies, performance and forming code of conduct for students.
- The Board **promotes** the school in the community.
- The Board **determines** school dress code in consultation with students, parents and staff.
- The Board **approves** contribution and charges and sponsorship arrangements.
- The Board **provides advice** on special religious education.

Date 6:00-7:30pm, Wednesday 9 June 2021, Library

Attendees

Parents	Staff	Community
Helen Forte (Chair)	Craig Skinner	Dan Bull
Alison Gullick	Teryl Graham	Dr Susan Main
Ben Doyle	Dave Dique	
Leanne Frisina	Nerina Patroni (apology)	
Laurie Ball	Margaret Wilson	

Agenda

Item	Description	Who	Discussion	Actions/Decisions
1	Open	Helen		
2	Confirm minutes from previous meeting and action log	Helen	Action 2.1: Craig to keep Board updated on the proposed audit and development of the business plan for 2022. ONGOING ACTION Action 2.2: Marise to provide further information re voluntary contributions next term. COMPLETED, item 4 on agenda	Minutes accepted as written

			<p>Action 2.3: Consider face-to-face Board training/induction at meeting end 2021, to reset for 2022. ONGOING ACTION</p> <p>Action 2.4: Craig to review behaviour data and provide context. Craig to circulate final version, Helen to sign and Board to endorse via email. COMPLETED</p>	
3	Principal's Report	Craig	<p>Craig tabled his Principal's Report.</p> <p>The possibility of a DoE grant for a science classroom was discussed. It was noted that the school is getting quotes for developing a Master Plan. The Board discussed how best to support this moving forward and the concept of creating a subcommittee.</p>	<p>Report noted.</p> <p>Action3.1 Update on Master Plan to be provided at next meeting.</p>
4	Update on finances	Craig	<p>Approximately 71% of voluntary contribution fees have been paid. A letter is being developed encouraging people to contribute to the school building fund.</p>	<p>Noted.</p>
5	Overview of Communication Guidelines	Craig	<p>An overview of the draft communication guidelines, between staff and families/parents was provided. It was noted that over time the intent is to move to one technology platform for communication.</p>	<p>Board supported the communication guidelines.</p>
6	Other items	All		
7	Next Meeting – 8 September Open Night	Helen		