

Bayswater Primary School Council

Meeting 2 - 2019

Date 6:00-7:30pm, Wednesday 27 March 2019, Library

Attendees

Parents	Staff	Community
Helen Forte (Chair)	Craig Skinner	
Alison Gullick	Belinda Rickert	
Kim Healey		
Nicole Devereux		



Apologies: Teryl Graham, Ben Doyle

Guest Marise Fitzmaurice (Manager Corporate Services)

Agenda

Item	Description	Who	Discussion	Actions/Decisions
1	Open	Helen	Helen opened the meeting and confirmed the agenda.	
2	Minutes from previous meeting	All	<p>The minutes were reviewed</p> <p>Craig addressed actions from previous minutes</p> <ul style="list-style-type: none"> • <u>Action 1.1: School Dress Code</u> Craig presented information. • <u>Action 1.3: School Council Membership</u> Ballot has been sent out. Closes Monday 1 April. It was noted that some parents didn't receive the email with the link to vote. 	<p><i>Decision 2.1</i> Minutes of 21 February 2019 meeting were approved</p> <p><i>Action 2.1</i> Craig to add colours and Leavers Jacket to Dress Code Policy.</p> <p><i>Action 2.2</i> Helen to add school uniform to a future Council meeting</p>

			<p>Meeting with Lisa Baker to discuss having someone from her office join. Contacting ECU to invite someone to join.</p> <ul style="list-style-type: none"> • <u>Action 1.4: Screening clearance for council members</u> If not an Education Department employee, members need to get a clearance before next council meeting. 	<p>agenda.</p> <p><i>Decision 2.2</i> Council noted the Dress Code Policy to be published on the School website.</p> <p><i>Action 2.3</i> Marise to resend ballot to parents.</p> <p><i>Action 2.4</i> Helen, Ben and Kim to complete screening clearance before the next Council meeting.</p>
3	<p>Finance Report</p> <ul style="list-style-type: none"> • Budget overview 2019 	Marise	<p><u>2019 Budget:</u> Marise talked through the budget. Council discussed various items including Voluntary Contributions and strategies to increase contributions. This included statements sent to parents, getting an eftpos machine and putting information on the School's Facebook page to explain specifically what the funds are used for.</p> <p><u>Funding Agreement for Schools 2019:</u> Briefly discussed document. Members advised to read through whole document in own time.</p>	<p><i>Decision 2.3</i> Council noted the Funding Agreement for Schools 2019, with Helen signing the agreement.</p>
4	Principal's Report	Craig	Craig presented his Principal's Report and Positive Behaviour Policy	<p><i>Action 2.5</i> Craig to provide an update in term 4 on the implementation of the positive behaviour policy.</p>

			 <p>Principal's Report March 2019.docx</p> <p><u>Positive Behaviour Policy</u> Staff developed three sets of four expectations, with Council members asked to individually vote on their preferred set. Majority of staff voted for Set 1, followed by Set 2. Same results for Council member voting.</p> <p>The policy is being trialled by all staff throughout terms 2 and 3.</p>	
5	School Council Governance - Complete training on effective boards and governance	All	Not discussed due to lack of time	<i>Action 2.6</i> Training to be addressed at next meeting with new council members
6	Code of Conduct <ul style="list-style-type: none"> Review and approve School Council code of conduct 		Reviewed and amended document.	<i>Decision 2.4</i> Council approved the new Bayswater Primary School Council Code of Conduct subject to the changes Helen will make and email to members.  Bayswater Primary School Council code
7	Next Meeting <ul style="list-style-type: none"> 6-7.30pm, Wednesday 19 June 2019 (Week 8, Term 2) 	Helen		<i>Action 2.7</i> Add the Annual Report to the next meeting agenda.