



Bayswater Primary School Council


Meeting 3 - 2019

Date Wednesday 22 May 2019
6:00-7:30pm, Room 1

Attendees

| Parents | Staff | Community |
|---------------------|---------------|-----------|
| Helen Forte (Chair) | Craig Skinner | Dan Bull |
| Alison Gullick | Teryl Graham | |
| Kim Healey | Dave Dique | |
| Ben Doyle | | |
| Nicole Devereux | | |
| Eleanor Reuvers | | |

Agenda

| Item | Description | Who | Discussion | Actions/Decisions |
|------|---|-------|---|--|
| 1 | Open and welcome new members | Helen | | |
| 2 | Confirm minutes from previous meeting and action  Bayswater Primary School Council - Meeting log | Helen | <p><i>Action 2.1 – Policy updated, still to be uploaded to the website</i> Craig to add colours and Leavers Jacket to Dress Code Policy.</p> <p><i>Action 2.2 – Complete, on Council schedule</i> Helen to add school uniform to a future Council meeting agenda.</p> <p><i>Action 2.3 - Complete</i> Marise to resend ballot to parents.</p> <p><i>Action 2.4 - Complete</i></p> | <p><i>Decision 3.1</i> Minutes of 27 March 2019 meeting were approved.</p> <p>A2.1 Craig will have the updated dress code policy uploaded to the website next week.</p> <p>A2.4 Dan to complete his screening clearance.</p> |

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| | | | <p>Helen, Ben and Kim to complete screening clearance before the next Council meeting.</p> <p><i>Action 2.5 – Complete, on Council schedule</i> Craig to provide an update in term 4 on the implementation of the positive behaviour policy.</p> <p><i>Action 2.6 - Complete</i> Training to be addressed at next meeting with new council members</p> <p><i>Action 2.7</i> Add the Annual Report to the next meeting agenda.</p> | <p>A2.6 Completing training at Hillcrest PS in June.</p> <p>A2.7 The Annual Report will be presented at the Week 8 meeting.</p> |
| 3 | Overview of school budget | Craig | <ul style="list-style-type: none"> • Craig showed a DoE video outlining the One Line Budget model • Craig outlined the criteria for school funding • Craig presented the 21 May 2019 Student-Centred Funding Statement for BPS • One Line Budget Summary presented showing priorities from 2016-2019 for BPS • Building fund – Marise is looking at setting up the building fund before the end of the financial year as a strategy to address future funding needs | |
| 4 | Address comments raised by Council members in regards to school funding proposal to P&C | Craig | <ul style="list-style-type: none"> • Craig talked through the comments raised in response to the P&C funding submission | |
| 5 | Discuss Bayswater Primary budget process and the role of Council | Helen facilitate | <ul style="list-style-type: none"> • Helen invited discussion on where the Council sits in terms of the budget/financial process, including how can the Council and P&C work together to meet the goals as outlined in the strategic plan? • The Council is in agreement that having a strategic plan that is fit for purpose is important • There is an opportunity to review the strategic plan in | <p><i>Action 3.1</i> Review and update the Strategic Plan later this year.</p> <p><i>Action 3.2</i> Further to Council and P&C training, discuss at the next meeting how we can work</p> |

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| | | | <p>the near future due to the many changes that have taken place at the school over the last 12 months</p> <ul style="list-style-type: none"> • The Council, as an advisory body, have a role to play in future funding decisions. There is a role for Craig to bring funding gaps/requests to Council if they are out of the normal day to day running of the school to seek advice on where the School is best placed to go for funding • It was agreed that further clarity is required on the separate roles of Council and P&C. Both bodies have training during June which will assist in this. • Helen will attend the P&C training so that she can ensure the Council interacts appropriately with the P&C • Craig will address the P&C as to how the Council will interact with them | together. |
| 6 | Feedback on Social Emotional Wellbeing survey | Craig | <ul style="list-style-type: none"> • Craig showed the school Social Emotional Wellbeing survey result for the Year 4-6 students who completed the survey at the beginning of the year • The school is looking at social/emotional and resilience programs to address survey results and to develop a common approach for the whole school • Highway Heroes and You Can Do It! are the two options being looked at • The survey will be completed annually in Term 3/4 going forward to track the data | |
| 7 | Next Meeting: 6-7.30pm, Wednesday 19 June 2019 (Week 8, Term 2) | Helen | Council training at Hillcrest Primary on 6 June, 6-8pm | |

Council Chair Signature: _____