

Bayswater Primary School Council

Meeting 1 - 2019

Date 6:00-7:30pm, Thursday 21 February 2019, Library

Attendees

Parents	Staff	Community
Helen Forte (Chair)	Craig Skinner	
Alison Gullick	Belinda Rickert	
Kim Healey	Teryl Graham	
Ben Doyle		

Apologies Nicole Devereux

Agenda

Item	Description	Who	Discussion	Actions/Decisions
1	Open and Welcome	Helen	Helen opened the meeting and confirmed the agenda.	
2	Minutes of the previous meeting	All	The minutes were reviewed and changes made. All outstanding actions from 2018 to be closed and addressed through the Principal's Report.	<i>Decision 1.1</i> Minutes of 10 December 2018 meeting were approved subject to the agreed amendments.
3	Principal's Report	Craig	Craig talked to his Principal's Report (attached) and presentation.	<i>Action 1.1</i> Craig to provide an overview at the next Council meeting of information to be posted on the website regarding the school dress code.
4	Role of School Council - Review and approve terms of reference for the School Council.	All	The draft terms of reference were reviewed and amended.	<i>Decision 1.2</i> It was agreed to spill all Council positions at the end of 2019 and in the interim only fill

				<p>vacant roles.</p> <p><i>Decision 1.3</i> The role of chairperson for 2019 was confirmed, with Helen to retain the position.</p> <p><i>Decision 1.4</i> All School Council meeting papers (agenda and minutes) will be made available on the school website.</p> <p><i>Decision 1.5</i> The Council approved the Bayswater Primary School Council 2019 Terms of Reference (attached).</p> <p><i>Action 1.2</i> To review and confirm the School Council code of conduct at the next meeting.</p> <p><i>Action 1.3</i> Formally invite members to fill vacant positions on the School Council for 2019, including community representation.</p> <p><i>Action 1.4</i> Craig to confirm screening clearance for current Council members.</p>
5	Next Meeting - Confirm date, time and location for the next meeting	Helen	Council discussed meeting arrangements for 2019 as per the new terms of reference.	<i>Decision 1.6</i> Council meetings to be held on a Wednesday 6-7.30 pm, with

			The next meeting is on Wednesday 27 March at 6.00pm	meetings in weeks 4 and 8 (Terms 1 and 4) and week 8 (Terms 2 and 3).
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